AGENDA

REGULAR MEETING OF THE HOLTVILLE CITY COUNCIL 121 WEST FIFTH STREET, HOLTVILLE, CALIFORNIA

October 27, 2014

OPEN SESSION 6:00 PM

David Bradshaw, Mayor Ginger Ward, Mayor Pro Tem Mike Goodsell, Council Member Jim Predmore, Council Member Richard Layton, Council Member Steve Walker, City Attorney Denise Garcia, Interim City Clerk Nick Wells, City Manager Pete Mellinger, City Treasurer

THIS IS A PUBLIC MEETING

If there is an item on the agenda on which you wish to be heard, please come forward to the microphone at the time the item is being addressed. State your name for the record. All other items can be addressed during the Public Comments portion of the agenda. The Mayor reserves the right to place a time limit on each person asking to be heard.

CITY COUNCIL

CLOSED SESSION 5:30 PM

PUBLIC EMPLOYEE PERFORMANCE EVALUATION/DISCIPLINE/DISMISSAL/RELEASE:

(Government Code Section 54957(b) 1)

TITLE: City Clerk

CONFERENCE WITH LABOR NEGOTIATORS:

(Government Code Section 54957.6)

Agency Negotiator: City Manager/City Attorney

Classified Employees

PUBLIC EMPLOYMENT:

(Government Code Section 54957.6)
City Manager Evaluation
Evaluation Criteria

CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION:

(Government Code Section 54956.9(a))

City of Holtville vs. Black Dog Farms

City of Holtville vs. Willowbend Mobile Home Park

CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

(Government Code Section 54956,9)

Property: APN 045-100-052, 045-204-015, 045-204-016, 045-243-004, 045-244-001, 045-261-039, 045-281-004,

045-292-016, 045-293-006, 045-293-007, 045-294-004, 045-330-060

Agency Negotiators: City Manager and City Attorney Under Negotiation: Price and Terms of Payment

Property: Segments of Orange Avenue and Walnut Avenue Alley Way

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Price and Terms of Payment for Licensing Agreement for Use of Public Right of Way with Bornt/IV

Milling

CITY COUNCIL: Meeting Called To Order

INVOCATION:

PLEDGE OF ALLEGIANCE:

CITY CLERK RE: Verification of Posting of the Agenda

EXECUTIVE SESSION ANNOUNCEMENTS: Steve Walker, City Attorney

<u>PUBLIC COMMENTS:</u> This is time for the public to address the City Council <u>on any item that is the subject of this Special meeting.</u> The Mayor reserves the right to limit the speaker's time. The Mayor will recognize you and when you come to the microphone, please state your name and address for the record. You are not allowed to make personal attacks on individuals or make comments which are slanderous or which may invade an individual's personal privacy.

CONSENT AGENDA:

The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the New Business Agenda.

- 1. Approval of the Minutes from the City Council Meeting of October 13, 2014.
- 2. Current Demands #33804 To #33866.

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUES:

UNFINISHED BUSINESS:

None

NEW BUSINESS:

- 3. Discussion/Related Action to adopt RESOLUTION 14-37 Approving the Surplus and Donation of Two 800MHZ Radios, Two Batteries, and One Charger, to the Holtville Unified School District Alex Silva, Fire Chief
- 4. Discussion/Related Action to Adopt RESOLUTION 14-38 Approving an Agreement with Infratech Industries for Placement of Floating Solar Array on City Water Ponds for the Purpose of Producing Power for the Water Treatment Facility Nick Wells, City Manager
- 5. Discussion/Related Action to adopt RESOLUTION 14-39 Authorizing the Conversion of the City's Existing Tennis Courts into Basketball Courts and the Adjustment of the Facility Use Permit, Facility Use Guidelines, and Fees Schedule Accordingly Nick Wells, City Manager

INFORMATION ONLY:

- 6. City Manager Report Nick Wells
 - a. Fire Chief Alex Silva
 - **b.** Public Works Foreman Alex Chavez
 - c. Water/Wastewater Supervisor Frank Cornejo

ADJOURNMENT:

I, Denise Garcia, Interim City Clerk of the City of Holtville, California, **DO HEREBY CERTIFY** that the foregoing agenda was duly posted at Holtville City Hall on October 24, 2014.

THE MINUTES OF THE REGULAR MEETING OF MEETING DATE:

THE HOLTVILLE CITY COUNCIL

APPROVED FOR AGENDA

October 13, 2014

CITY MANAGER

The regular meeting of the Holtville City Council was held on Monday, October 13, 2014 at 5:30 p.m. in the Civic Center. Council Members present were Richard Layton, Ginger Ward, Jim Predmore, David Bradshaw and Mike Goodsell. Staff members present were Nick Wells, Denise Garcia, and Manuel DeLeon. City Attorney Martin Gonzalez, City Engineer Jack Holt, and City Planner Justina Arce, were also present. City Treasurer Pete Mellinger was absent.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

Mayor David Bradshaw called the meeting to order at 5:30 p.m.

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mayor David Bradshaw called the meeting to order at 6:00 p.m.

INVOCATION:

Mike Goodsell led the invocation.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by David Bradshaw

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

The Interim City Clerk verified that the agenda was duly posted on October 10, 2014.

EXECUTIVE SESSION ANNOUNCEMENTS:

None

PUBLIC EMPLOYEE PERFORMANCE EVALUATION/DISCIPLINE/DISMISSAL/RELEASE:

(Government Code Section 54957(b)1)

TITLE: City Clerk

No Reportable Action Taken.

CONFERENCE WITH LABOR NEGOTIATORS:

(Government Code Section 54957.6)

Agency Negotiator: City Manager/City Attorney

Classified Employees

No Reportable Action Taken.

CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION:

(Government Code Section 54956,9(a))

City of Holtville vs. Black Dog Farms

City of Holtville vs. Willowbend Mobile Home Park

No Reportable Action Taken.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

(Government Code Section 54956.9)

Property: APN 045-100-052, 045-204-015, 045-204-016, 045-243-004, 045-244-001, 045-261-039, 045-281-004,

045-292-016, 045-293-006, 045-293-007, 045-294-004, 045-330-060

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Price and Terms of Payment

No Reportable Action Taken.

Council Minutes 10/13/14

Property: Segments of Orange Avenue and Walnut Avenue Alley Way

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Price and Terms of Payment for Licensing Agreement for Use of Public Right of Way with Bornt/IV

Milling

No Reportable Action Taken.

PUBLIC COMMENTS:

David Dale of Dynamic Engineering Consulting Inc. updated Council on the current status of the Outfall Main Pipeline Project. He provided Council with a handout of a map indicating the next phase of construction. The estimated completion date is now set for December 20, 2014.

Jose Aguirre along with two other Holtville youth soccer coaches spoke to Council about their desire for lighting on existing soccer fields and additional space. They referenced the facility that was built and designated as a City skate park and requested the same attention be given to youth soccer, sighting that there are currently over 80 youth from Holtville and surrounding areas interested in playing on local fields. Their need for fields with lighting will increase once the time changes in November. Council advised the soccer coaches to direct their request to the Holtville School District as well as to contact local vendors for donations of lights or facilities at the Holtville Middle School field.

CONSENT AGENDA:

- 1. Approval of the Regular Minutes of the City Council Meeting of September 22, 2014.
- 2. Current Demands #33742 To #33803.

A motion was made by Mr. Layton and seconded by Mr. Predmore to approve Consent Agenda items 1 and 2.

AYES:

Layton, Ward, Predmore, Goodsell, Bradshaw

NOES:

None

ABSENT:

None

ABSTAIN:

None

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUES:

Police Chief Manuel DeLeon reported that the Walk To School event had close to 300 participants including local agency members and staff. He also reported that his department continues to conduct probation sweeps and made a few arrests over the last two weeks.

Ginger Ward reported that she attended the Holtville Chamber of Commerce Mixer at the Barbara Worth Country Club and will also be participating in the Breast Cancer Awareness Walk.

David Bradshaw reported that he attended the Joint Chamber Mixer held at the El Centro Naval Air Facility in the Mirage Club as well as attending the Holtville Chamber of Commerce Mixer at the Barbara Worth. Mr. Bradshaw also reminded Mr. Goodsell about being the announcer at the recent High School Football game.

James Predmore reported that he attended the Holtville Chamber Mixer and the Holtville Walk to School Event. He informed Council that he would also be attending the Holtville Chamber Mixer being held at Holtville Estates on Tuesday the 14th and the Annual Turning Point Tri-Tip BBQ where he would be cooking.

Mike Goodsell reported that he attended the Oversight Board Committee Meeting and recognized Police Chief DeLeon's participation in the Walk to School Event and congratulated him on earning an award for such.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

3. Discussion/Related Action to approve the Appropriation of 2014-15 Funds Allocated from the State of California's Citizen Option for Public Safety (COPS) Program to Provide for Front Line Police Services – Nick Wells, City Manager

A motion was made by Mr. Predmore and seconded by Mrs. Ward to approve the appropriation of 2014-15 funds allocated from the State of California's Citizen Option for Public Safety (COPS) Program, in the amount of \$100,000 to provide for front line police services. All members present were in favor and the motion carried in the form of a roll call vote.

AYES:

Layton, Ward, Predmore, Goodsell, Bradshaw

NOES: None ABSENT: None ABSTAIN: None

INFORMATION ONLY:

4. Discussion only regarding a possible agreement with Infratech Industries for Potential Placement of Floating Solar Array on City Water Ponds for the Purpose of Producing Power for the Water Treatment Facility – Nick Wells, City Manager Direction was given to the City Manager to bring back an agreement with Infratech Industries for consideration or approval of placement of a floating solar array on the City's water ponds for the

- 5. City Manager Report Nick Wells
 - a. Quarterly Grant Report Justina Arce
 - b. Quarterly Planning Report Justina Arce
 - c. Public Works Foreman Alex Chavez
 - d. Water/Wastewater Supervisor Frank Cornejo

purpose of producing power for the Water Treatment Facility.

e. Police Chief - Manuel DeLeon

Staff Reports

Written reports were provided by the following: City Manager, City Planner, Water/Wastewater Supervisor, Police Chief and Public Works Foreman.

Nick Wells reported additionally that he would like direction regarding the conversion of the existing tennis courts into basketball courts. Council gave direction to have this item placed on the agenda for action at the next meeting.

ADJOURNMENT:

There being no further business to come before Council, Mayor Bradshaw adjourned the meeting at 6:58 p.m.

David	Bradshaw	. Mayor	
I V ICI	Diadollan	, wayor	

Denise Garcia, Interim City Clerk



CITY OF HOLTVILLE

Monthly Check Register

MEETING DATE: Page: 10 - 27-14

APPROVED FOR AGENDA

CITY MANAGER

Date:

10/22/2014 4:30:43 PM

FINANCE MANAGER User Name: Lee Ann Calendar Month/Year : <ALL> <ALL> TORNE Fund Transaction **Due Date Invoice Number** Description PO Number Amouni Check Number : 33804 Check Date : 10/15/2014 Vendor : 2149 ACME STAFFING 11 64283 10/9/2014 17477 **TEMPORARY EMPLOYEES** 3.590.13 12 64283 10/9/2014 17477 **TEMPORARY EMPLOYEES** 2,014,38 Invoice Amount **Discount Amount** : 5,604.51 : 0.00 Check Amount : 5,604.51 Check Number 33805 **Check Date** : 10/15/2014 Vendor : 1693 ALL VALLEY FENCE & SUPPLY 10 64367 10/14/2014 28392C FENCE MATERIAL (SAMAHA PARI 281.84 10 64368 28393C 10/14/2014 FENCING MATERIAL (SAMAHA PA 28.62 Invoice Amount : 310.46 Discount Amount : 0.00 Check Amount :: 310.46 Check Number : 33806 **Check Date** : 10/15/2014 Vendor 1433 APPLIED INDUSTRIAL TECHNOLOGIES 12 64333 10/10/2014 7003413570 **B68 HT PLUS** 197.62 Invoice Amount 197.62 **Discount Amount** : 0.00 Check Amount: 197.62 **Check Number** : 33807 **Check Date** : 10/15/2014 Vendor 1728 AQUA METRIC SALES COMPANY 11 64371 10/14/2014 0053714-IN **AUTOGUN REPAIR: AUTOGUN EXT** 1.397.36 **Invoice Amount** : 1,397.36 **Discount Amount** : 0.00 Check Amount : 1.397.36 Check Number 33808 **Check Date** : 10/15/2014 Vendor : 8016 AT&T MOBILITY 10 64398 10/15/2014 OCT. 2014 **CELL PHONE** 91.29 **Invoice Amount** 91.29 **Discount Amount** : 0.00 Check Amount :: 91.29 Check Number 33809 **Check Date** : 10/15/2014 Vendor 1452 AVAYA, INC. 10 64345 10/14/2014 2733231570 **TELEPHONE EQUIPMENT** 69.77 **Invoice Amount** : 69.77 **Discount Amount** : 0.00 69.77 Check Amount : Check Number 33810 **Check Date** : 10/15/2014 Vendor : 8324 BRENDON WOLFE 10 64373 10/14/2014 62103 LIVE SCAN / FINGER PRINT FOR EM # 71.00 FI) 10 64374 10/14/2014 100371 EMS CERTIFICATE WITH IMP. CO. HEAVY DEAL. 85.00 **Invoice Amount** : 156.00 **Discount Amount** : 0.00 Check Amount : 156.00 **Check Number** : 33811 **Check Date** : 10/15/2014 Vendor : 1534 CAL-GRADE, INC PW 10 64300 10/9/2014 6064 CLASS 2 BASE: FILL SAND 1,659,26 **Invoice Amount** : 1,659.26 **Discount Amount** : 0.00 Check Amount :: 1,659.26 Check Number 33812 **Check Date** : 10/15/2014 Vendor : 8119 CITY OF IMPERIAL Bldg (plann 10 64347 10/14/2014 1646 SEPT. 2014 PLAN CHECK FEES Invoice Amount : 165.52 **Discount Amount** : 0.00 Check Amount : 165.52 **Check Number** 33813 **Check Date** : 10/15/2014 Vendor : 2320 COUNTY MOTOR PARTS 12 64238 10/9/2014 174330 OIL; SERVICE VEHICLE 48,88 12 64246 10/9/2014 174062 AIR FILTERS; (WWTP) 502.04 10 64257 10/9/2014 174102 TRAILER BALL 17,27 10 64258 10/9/2014 174077 SPARK PLUGS 2.16 12 64286 10/9/2014 174640 SAFETY SWITCH FOR SEWER FLU 91.79 11 64287 10/9/2014 174351 HOS CLMP (9TH STREET PROJECT 14 26 11 64288 10/9/2014 174420 DUST MASK; GAUGE 70.89 10 64372 10/14/2014 174237 COUPLER 12.70 10 64394 10/15/2014 173576 RING TERMINAL 5.27 10 64395 10/15/2014 172132 TOW ROPE: HEADLIGHT LENS: POL 109.77

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CITY OF HOLTVILLE Monthly Check Register

Date:

10/22/2014 4:30:43 PM

User Name:

Lee Ann Calendar Month/Year : <ALL> <ALL> Transaction **Due Date Invoice Number** Description **PO Number** Amount **Invoice Amount** 875.03 Discount Amount : 0.00 Check Amount: 875.03 **Check Number** : 33814 **Check Date** : 10/15/2014 Vendor 1907 COUNTY OF SAN DIEGO, RCS 10 64294 10/9/2014 15HOLTFDNO3 800 MHZ RADIOS 733.17 11 64294 10/9/2014 15HOLTFDNO3 800 MHZ RADIOS 70.67 12 64294 10/9/2014 15HOLTFDNO3 800 MHZ RADIOS 70.66 **Invoice Amount** : 874.50 **Discount Amount** : 0.00 Check Amount: 874.50 Check Number : 33815 **Check Date** : 10/15/2014 Vendor : 7932 CR&R INCORPORATED Trash 10 64327 10/10/2014 **SEPT. 2014** TRASH SERVICE SEPT, 2014 (2.712.29)13 64327 10/10/2014 **SEPT. 2014** TRASH SERVICE SEPT. 2014 14.997.38 **Invoice Amount** 12,285,09 **Discount Amount** : 0.00 Check Amount • 12,285.09 **Check Number** : 33816 **Check Date** : 10/15/2014 Vendor : 1845 DEPT OF JUSTICE 10 64380 10/14/2014 59270 FINGERPRINTING FEES FOR NEW Employees FD 32.00 11 64380 10/14/2014 59270 FINGERPRINTING FEES FOR NEW [ρω 32.00 12 64380 10/14/2014 59270 FINGERPRINTING FEES FOR NEW E 32.00 **Invoice Amount** : 96.00 **Discount Amount** : 0.00 Check Amount: 96.00 Check Number : 33817 **Check Date** : 10/15/2014 Vendor : 1301 DRISCOLL'S 11 64239 10/9/2014 43555 SAFETY WORK BOOTS (JOSE LECHUAL) 199.80 11 64240 Ρω 10/9/2014 43575 SAFETY WORK BOOTS (ISAIAS CANADA) 113.40 **Invoice Amount** : 313.20 Discount Amount : 0.00 Check Amount: 313.20 **Check Number** : 33818 Check Date : 10/15/2014 Vendor : 1010 ELMS EQUIPMENT RENTALS 10 64291 10/9/2014 21021040001 REPAIRS TO HEDGE TRIMMER 198.05 Invoice Amount : 198.05 **Discount Amount** : 0.00 Check Amount: 198.05 **Check Number** : 33819 **Check Date** : 10/15/2014 Vendor : 1248 EMERGENCY MEDICAL PRODUCTS, INC. 尸 64255 10/9/2014 1678154 **EXAM GLOVES** 28.50 **Invoice Amount** : 28.50 **Discount Amount** : 0.00 Check Amount: 28.50 **Check Number** 33820 **Check Date** : 10/15/2014 Vendor : 4572 EMPIRE SOUTHWEST 11 64243 10/9/2014 EMPS3454007 REPAIRS TO BOBCAT SEAT 105,04 12 64243 10/9/2014 EMPS3454007 REPAIRS TO BOBCAT SEAT PW 105.05 11 64245 10/9/2014 EPWK0350088 REPLACE ENGINE OIL PRESSURE (202.55 **Invoice Amount** : 412.64 **Discount Amount** : 0.00 Check Amount: 412.64 **Check Number** : 33821 **Check Date** : 10/15/2014 Vendor : 8327 ERIC MARRS 10 64318 10/10/2014 3021IN3599 PHONE CHARGER AND CASE 10.79 11 64318 10/10/2014 3021IN3599 PW PHONE CHARGER AND CASE 21.59 12 64318 10/10/2014 3021IN3599 PHONE CHARGER AND CASE 21.60 **Invoice Amount** : 53.98 **Discount Amount** : 0.00 Check Amount: 53.98 **Check Number** : 33822 **Check Date** : 10/15/2014 Vendor : 1536 FERGUSON ENTERPRISES, INC. #8423 12 64280 10/9/2014 1071542-1 **PVC SWR PIPE** 92.23 11 64281 10/9/2014 0962341-1 **PVC COUP** 32.91 11 64290 10/9/2014 1033354-1 **PVC COUP: TEE** 62.97 11 64293 10/9/2014 0485577 PAINT MARKER; PIPE WRAP; CAUTI 430.43 11 64362 10/14/2014 1168587 COUPLINGS; PIPE WRAP; RAPTOR 149.09 12 64363 10/14/2014 1160904 SEWER PIPE (9TH STREET PROJE 152.54

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CITY OF HOLTVILLE Monthly Check Register

Date ·

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User Name: Lee Ann Calendar Month/Year <ALL> <ALL> Fund Transaction **Due Date** Invoice Number Description PO Number Amount 11 64364 10/14/2014 1117157 MARKING PAINT 162.00 12 64364 10/14/2014 1117157 **MARKING PAINT** 162.00 12 64365 10/14/2014 1136904 SEWER PIPE 152.54 11 64366 10/14/2014 1066909 INS F/CTS/ SS INS F/CTS 149.86 Invoice Amount : 1,546.57 **Discount Amount** : 0.00 Check Amount: 1,546.57 **Check Number** 33823 **Check Date** : 10/15/2014 Vendor 4662 FERNANDO RUIZ, INC. 10 64249 10/9/2014 121856 **SAFETY TRAINING** 235.00 11 64249 10/9/2014 121856 SAFETY TRAINING PW 235.00 12 64249 10/9/2014 121856 SAFETY TRAINING 235.00 **Invoice Amount** : 705.00 **Discount Amount** : 0.00 Check Amount: 705.00 **Check Number** 33824 **Check Date** : 10/15/2014 Vendor 8079 FRANK CORNEJO 11 64361 10/14/2014 10/22/14 TRAINI PER DIEM/ MILEAGE TO TRAINING 95.99 Pus 12 64361 10/14/2014 10/22/14 TRAINI PER DIEM/ MILEAGE TO TRAINING 95.99 **Invoice Amount** : 191.98 **Discount Amount** : 0.00 Check Amount : 191.98 **Check Number** 33825 **Check Date** : 10/15/2014 Vendor 1488 GREG BENTLY ELECTRIC Pω 10 64369 10/14/2014 2014180 REPAIRS TO LIGHT FIXTURES AT CITY HALL 226.28 **Invoice Amount** : 226.28 **Discount Amount** : 0.00 Check Amount: 226.28 Check Number 33826 **Check Date** : 10/15/2014 Vendor 2399 HARTFORD 10 64358 10/14/2014 OCT, 2014 LIFE INSURANCE PREMIUM FOR OF 2014 239.20 11 64358 10/14/2014 OCT. 2014 LIFE INSURANCE PREMIUM FOR OC Hamin 43.48 12 64358 10/14/2014 OCT, 2014 LIFE INSURANCE PREMIUM FOR OC 38.98 **Invoice Amount** 321.66 **Discount Amount** : 0.00 Check Amount: 321.66 Check Number : 33827 **Check Date** : 10/15/2014 Vendor : 1471 HD SUPPLY WATERWORKS, LTD PW 12 64298 10/9/2014 C971658 PVC: SWR INCREASER: CLEANOUT 179.85 **Invoice Amount** : 179.85 **Discount Amount** : 0.00 Check Amount: 179.85 Check Number : 33828 **Check Date** : 10/15/2014 Vendor 1153 I.V. REGIONAL OCCUPATIONAL PROGRAM 10 10/14/2014 OCT. 2014 ピク FINGERPRINT FEES FOR NEW EMP 25.00 11 64346 10/14/2014 OCT. 2014 FINGERPRINT FEES FOR NEW EMF 25.00 PW 12 64346 10/14/2014 OCT, 2014 FINGERPRINT FEES FOR NEW EMP 25.00 **Invoice Amount** : 75.00 **Discount Amount** : 0.00 Check Amount: 75.00 Check Number 33829 **Check Date** : 10/15/2014 Vendor : 2297 IMPERIAL COUNTY SHERIFF'S DEPT. 10 64359 10/14/2014 SEPT, 2014 SHERIFF SERVICES FOR SEPT. 2014 74.386.97 **Invoice Amount Discount Amount** : 74,386,97 : 0.00 Check Amount: 74,386,97 **Check Number** 33830 **Check Date** : 10/15/2014 Vendor : 2137 IMPERIAL IRRIGATION DISTRICT (WATER) 11 64360 10/14/2014 OCT, 2014 **RAW WATER CHARGES** 3.812.00 **Invoice Amount** 3.812.00 **Discount Amount** : 0.00 Check Amount: 3,812.00 Check Number : 33831 **Check Date** : 10/15/2014 Vendor : 1199 IMPERIAL PRINTERS 10 64377 10/14/2014 80065 WATER BILLING ENVELOPES 362.10 11 64377 10/14/2014 80065 WATER BILLING ENVELOPES 362.10 12 64377 Admin 10/14/2014 80065 WATER BILLING ENVELOPES 362.10 10 64378 10/14/2014 64342 WATER BILLING RETURN EVELOPE 330.85 11 64378 10/14/2014 64342 WATER BILLING RETURN EVELOPE 330.85

CITY OF HOLTVILLE **Monthly Check Register**

Date:

10/22/2014 4:30:43 PM

User Name: Lee Ann

Calendar Month/Year <ALL> <ALL> Fund **Transaction Due Date Invoice Number** Description PO Number Amount 12 10/14/2014 WATER BILLING RETURN EVELOPE 64342 330.86 **Invoice Amount** : 2,078.86 **Discount Amount** : 0.00 Check Amount: 2,078.86 **Check Number** : 33832 **Check Date** : 10/15/2014 Vendor **1027 IMPERIAL STORES** 11 64247 10/9/2014 541802 COBWEB; PIPE INSULATION 21.11 10 64259 10/9/2014 541454 CLEANING SUPPLIES 1.52 10 64260 10/9/2014 541565 BATTERY 15.91 10 64261 10/9/2014 541571 **KEYS** 5.90 10 64263 10/9/2014 541589 50' COAX WHT 18.30 10 64264 10/9/2014 541596 KITCHEN BAGS; CAR/ TRUCK BRUS 70.46 10 64266 10/9/2014 541844 **CLEANING SUPPLIES** 20.57 10 64269 10/9/2014 541801 **JACK CHAIN** 2.03 10 64270 10/9/2014 540919 **ELECTRICAL TAPE; SPADE TERMIN** 4.06 10 64271 10/9/2014 542042 MAILBOX LOCK 8.15 10 64272 10/9/2014 541981 CLEANING SUPPLIES FOR SAMAHA 81.78 10 64273 10/9/2014 541811 REPAIR PARTS FOR IRRIGATION AT 66.87 10 64274 10/9/2014 541776 SINK TRAPS FOR SAMAHA PARK 22.58 11 64275 10/9/2014 541752 DRAIN KING; RUBBER HOSE; KEY 63.41 11 64276 10/9/2014 541699 COUPLING (9TH STREET PROJECT 30.10 10 64277 10/9/2014 541785 **CLEANING SUPPLIES: FILTER FOR** 29.85 10 64278 10/9/2014 541715 **FENCE TIES** 3.05 10 64279 10/9/2014 541808 CONNECTORS; WIRE NUT: SNAP KI 29.32 10 64285 10/9/2014 541998 REPAIRS TO TOILET AT CITY HALL 20.62 10 64302 10/9/2014 542001 WAX RING WITH FLANGE (CITY H 3.03 10 64303 10/9/2014 542003 CLOSET FLANGE; WAX RING; DMV 13.53 10 64304 10/9/2014 542007 REPAIRS TO TOILET AT CITY HALL 9.06 10 64306 10/10/2014 542014 SILICONE: CAULK GUN (CITY HALL 15.84 10 64308 10/10/2014 541922 REPAIR PARTS FOR SAMAHA PARK 41.81 10 64309 10/10/2014 541919 REPAIR PARTS FOR SAMAHA PARK 13.40 10 64310 10/10/2014 541838 PLUG; HOLE SAW; MANDREL; HOLE 48,10 10 64311 10/10/2014 541813 FLEX CPL: FLEX COUPLING 10.96 10 64312 10/10/2014 541807 COMPRESSION UNION 12.16 10 64313 COMP SLEEVES; COMPRESSION Nº 10/10/2014 541804 7.61 10 64314 10/10/2014 541778 P TRAP CHROM 22.58 11 64315 10/10/2014 541741 **BRASS NIPPLE; KEY** 3.50 10 64316 10/10/2014 541716 LIGHT BULBS 18.84 10 64319 10/10/2014 541575 HEX HEAD SMS: HEX SD SCREW 21.96 10 64320 10/10/2014 541608 **BRASS 90 DEG ST ELL** 2.54 10 64321 10/10/2014 541468 FLOUR TUBE 17.26 10 64322 10/10/2014 540897 WASP AND HORNET KILLER 3.23 10 64323 10/10/2014 541378 LIQUID ACID; OIL 286.76 10 64326 10/10/2014 541926 MTL CUFF OFF 6.12 **Invoice Amount** 1,073.88 **Discount Amount** : 0.00 Check Amount: 1,073.88 Check Number 33833 **Check Date** : 10/15/2014 Vendor 1757 IMPERIAL VALLEY ENVIRONMENTAL LAB 12 64241 10/9/2014 7050 LAB ANALYSIS 332.00 12 64268 10/9/2014 7036 LAB ANALYSIS 244.00 12 64332 10/10/2014 7057 LAB ANALYSIS 244.00 **Invoice Amount** 820.00 **Discount Amount** 0.00 Check Amount: 820.00 **Check Number** : 33834 **Check Date**

: 10/15/2014

Vendor : 8328 IRMA MARQUEZ

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CITY OF HOLTVILLE Monthly Check Register

Date:

Vendor

: 1176 QUILL CORPORATION

10/22/2014 4:30:43 PM

User Name :

Lee Ann

Calendar Me Fund		action	ALL> <all> Due Date</all>	Invoice Number	Description	PO Number	Amoun
11	64379		10/14/2014	835 MAPLE	WATER DEPOSIT REFUND	10 (48)(104)	
Invoice Am	ount	95.12		Discount Amount	: 0.00	Check Amount :	Admm 95.12 95.12
Check Num	ber :	33835	Check	Date : 10/15/	2014	THOUSE THOUSE !	55.12
Vendor	:	8012 JIM		NSTRUCTION, INC.			
10	64282		10/9/2014	246	SEWER LINE REPAIR AT SA	MAHA Palet.	PW 4.900.00
Invoice Amo	ount	: 4,900.0	0	Discount Amount	: 0.00	Check Amount:	• • • • • • • • • • • • • • • • • • • •
Check Num	ber :	33836	Check	Date : 10/15/	2014		4,300,00
Vendor	:	1617 KMI	FIRE APPAR				
10	64254		10/9/2014	528917	CLEAR LENSE/ SCENE LIGH	ίΤ.	FD 205.12
Invoice Amo	ount	: 205.12		Discount Amount		Check Amount:	205.12
Check Num	ber :	33837	Check	Date : 10/15/2	2014		200.12
Vendor	:	1262 L.N.	CURTIS & SC	ONS			
10	64262		10/9/2014	6047073-01	EXCHANGE BUNKER BOOT	s	FD 18.52
Invoice Amo	ount	: 18.52		Discount Amount		Check Amount :	18.52
Check Numl	ber :	33838	Check	Date : 10/15/2	2014	·	10.02
Vendor		1519 LEA		CITIES - IMPERIAL CO	DUNTY DIVISION		4
10	64343				LEAGUE OF CITIES MEETIN	GEORMAY 2014	(Council 161.00
invoice Amo	ount	: 161.00		Discount Amount	: 0.00	Check Amount :	161,00
Check Numb	ber :	33839	Check			THOUR AMOUNT .	101.00
Vendor	:	8326 MAL	LORY SAFET	Y & SUPPLY LLC			_
10	64253		10/9/2014		FORESTGUARD HOSE (FI	ור	F0 4616
Invoice Amo	ount	: 446.18		Discount Amount	: 0.00	Check Amount:	446.18 446.18
Check Numb	ber :	33840	Check I	Date : 10/15/2	2014	CHOOK AMOUNT .	440.10
Vendor	:	8011 NICI	HOLAS WELL	.S			
10	64397		10/15/2014	MILEAGE REIMB	MILEAGE (MAY TO AUGUS	T 2014)	Admin 55.37
nvoice Amo	unt	: 55.37		Discount Amount	: 0.00	Check Amount :	55.37
Check Numb	per ;	33841	Check I	Date : 10/15/2	014		
/endor	:	1558 OFF	ICE DEPOT				
10	64251		10/9/2014	729233797001	METAL SIGNS (FD)		28.06
10	64252		10/9/2014	729232283001	CANON BATTERY PACK		FT> 54.64
10	64331		10/10/2014	729232622001	METAL SIGN		14.03
nvoice Amo	unt	: 96.73		Discount Amount	: 0.00	Check Amount :	96.73
Check Numb	er :	33842	Check C	Date : 10/15/2	014		30.73
/endor	:	1037 PAR	KER'S PHARM				
10	64265		10/9/2014	04783341	UPS SERVICE		FD 8.43
nvoice Amo	unt	: 8.43		Discount Amount	: 0.00	Check Amount :	8.43
Check Numb	er :	33843	Check E	ate : 10/15/2	014		0.40
endor/	:		ENIX UNIFOR				
0	64295		10/9/2014	235357	UNIFORMS (FD)		FD 542.65
nvoice Amoi	unt	542.65		Discount Amount	: 0.00	Check Amount :	542.65
	er :	33844	Check D		 , 		572.00
				PURCHASE POWER			
heck Numb		1405 PITN					
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6

CITY OF HOLTVILLE

Monthly Check Register

Date:

10/22/2014 4:30:43 PM

User Name : Lee Ann

User Name						
	Month/Year	: <all> <all:< th=""><th>></th><th></th><th></th><th></th></all:<></all>	>			
Fund	Transact	tion Due Date	Invoice Number	Description	PO Number	Amoun
10	64344	10/14/201	4 6380781	BLACK TONER CARTRIDGE		82.33
11	64344	10/14/201	4 6380781	BLACK TONER CARTRIDGE		Admin 82.33
12	64344	10/14/201	4 6380781	BLACK TONER CARTRIDGE		82.33
Invoice An	nount :	246.99	Discount Amount	: 0.00	Check Amount:	246.99
Check Nur	mber : 3	3846 Chec	k Date : 10/15/	2014		· · · · · · · · · · · · · · · · · · ·
Vendor	: 2	241 REDDY ICE				CD
10	64256	10/9/2014	5650033949	ICE (FD)		FD 75.16
Invoice An		75.16	Discount Amount	: 0.00	Check Amount:	75.16
Check Nur			k Date : 10/15/	2014	· · · · · · · · · · · · · · · · · · ·	·
Vendor		316 SCEC				PW
11	64267	10/9/2014	102251	COMPLIANCE TEST RULE 400	0.3 IC/	5,000.00
Invoice An		5,000.00	Discount Amount	: 0.00	Check Amount:	5,000.00
Check Nur			k Date : 10/15/	2014		
Vendor		043 SELLERS PETR	OLEUM			
10	64292	10/9/2014	CL70731	FUEL (PW)		1,006.11
11	64292	10/9/2014	CL70731	FUEL (PW)		PW 747.08
12	64292	10/9/2014	CL70731	FUEL (PW)		ED 350.06
10	64297	10/9/2014	CL70730	FUEL (FD)		845.29
Invoice An		2,948.54	Discount Amount	: 0.00	Check Amount:	2,948.54
Check Nun	··	3849 Checl				1.
Vendor		112 SIERRA MATER	IAL TESTING & INSPE	CTION, INC.	C	1th Street
22	64357	10/14/2014	1 388	ENGINEERING TECH MATERI	AL TESTING	870.00
Invoice Am		870.00	Discount Amount	: 0.00	Check Amount :	870.00
Check Nun		3850 Check	Date : 10/15/2	2014		
Vendor		841 SPARKLETTS				
10	64370	10/14/2014		DRINKING WATER		PO 42.74
10	64396	10/15/2014	9431538 100114	DRINKING WATER		PW 127.93
Invoice Am	iount :	170.67	Discount Amount	: 0.00	Check Amount:	170.67
Check Num			Date : 10/15/2	2014		
Vendor	_	109 SPRINT				061
11	64354	10/14/2014		DATA LINE FOR WATER PLAN	Т	ρω _{33.26}
Invoice Am	iount :	33.26	Discount Amount	: 0.00	Check Amount :	33.26
Check Num						
Vendor				DL BD. OPERATOR CERT.		Dr. A
12	64250	10/9/2014	MICHAEL RODRIG	U OIT APPLICATION FOR WASTI	E WAT	Pω _{170.00}
Invoice Am		170.00	Discount Amount	: 0.00	Check Amount:	170.00
Check Num				014		
Vendor		118 SUNBELT RENT.	ALS			
10	64284	10/9/2014	48139729-001	REPAIRS TO PORTABLE AIR C	OMPI	469.65
11	64301	10/9/2014	47852258-001	BACKHOE RENTAL		PW 858.38
12	64301	10/9/2014	47852258-001	BACKHOE RENTAL		858.38
nvoice Am		2,186.41	Discount Amount	: 0.00	Check Amount :	2,186.41
Check Num			Date : 10/15/2	014		
/endor		75 SWRCB				pw
11	64237	10/9/2014	LW 1460074	WATER SYSTEM FEES FOR JU	JLY 1,	7,449.18
nvoice Am		7,449.18	Discount Amount	: 0.00	Check Amount :	7,449.18
Check Num				014		
/endor	: 23	89 TERMINIX OF IM				
10	64325	10/10/2014	SEPT. 2014	KILL BEEHIVE ON ALAMO TRIA	AL; RE	PW 390.00
nvoice Ame	ount : :	390.00	Discount Amount	: 0.00	Check Amount :	390.00

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CITY OF HOLTVILLE Monthly Check Register

Date:

10/22/2014 4:30:43 PM

User Name :

Lee Ann

Calendar Mon		Ann	ALL> <all></all>					
Fund		: </td <td>Due Date</td> <td>Invoice Number</td> <td>Description</td> <td>PO Numb</td> <td></td> <td>A</td>	Due Date	Invoice Number	Description	PO Numb		A
Check Numbe	_	33856	Check			PO Numi	J&L	Amount
Vendor		=		AGPOLE SUPPLY	3014		_	
10	64299		10/9/2014	14-1160	FLAG		PL	
Invoice Amou		: 585.00	10/0/2014		: 0.00	Check Amount	: 585	585.00
Check Numbe	ır :	33857	Check			Olleck Allibulit	. 563	.00
Vendor	•			SERVICE ALERT	.014			
10	64289		10/9/2014	720140317	DIG ALERTS		_	. 40.00
10	64324			920140320	NEW TICKET CHARGES		Pu	
Invoice Amou		: 45.00	10/10/00/1	Discount Amount		Check Amount	. 45	27.00 .00
Check Numbe	r ;	33858	Check			Ondox Finodia		.00
Vendor	:	1098 UNIV	/AR USA, INC				•	
11	64242		10/9/2014		CAL HYPOCHLORITE ACCU T	'AR	PW	3,335.47
Invoice Amou	nt	: 3,335.47	,	Discount Amount		Check Amount	: 3,335	
Check Numbe	r :	33859	Check	Date : 10/15/2			. 0,000	
Vendor	:	1260 USA	BLUEBOOK				_	
11	64244		10/9/2014	391095	SWING CHECK VALVE		PW	1.407.95
Invoice Amou	nt	: 1,407.95	;	Discount Amount		Check Amount	: 1,407	.,
Check Numbe	r :	33860	Check	Date : 10/15/2	014			
Vendor	:	2524 VALI	EY TESTING					
11	64348		10/14/2014	24559	DRUG TESTING FOR NEW EM	PLOY	·04 .3	40.00
12	64348		10/14/2014	24559	DRUG TESTING FOR NEW EN		PW	40.00
Invoice Amou	nt	: 80.00		Discount Amount	: 0.00	Check Amount	: 80	-
Check Numbe	r :	33861	Check	Date : 10/15/2	014			
Vendor	:	1022 VAN	TAGE POINT	TRANSFER - 457				
10	64381		10/14/2014	PP# 20 CM	PP# 20 RETIREMENT FOR CM	1	Admin	634.60
10	64383		10/14/2014	PP# 21 RETIREM	PP# 21 RETIREMENT FOR CM	Л	Protinto (634.60
Invoice Amou	nt	: 1,269.20	<u></u>	Discount Amount	: 0.00	Check Amount	: 1,269.	20
Check Number		33862	Check I					
Vendor	:	8116 VAN	TAGE POINT	TRANSFER AGENTS	- 108793			
10	64336		10/14/2014	PP#20 RETIREMEN	PP# 20 RETIREMENT			2,676.13
11	64336		10/14/2014	PP#20 RETIREMEN	PP# 20 RETIREMENT			730.26
12	64336		10/14/2014	PP#20 RETIREMEN	PP# 20 RETIREMENT			772.10
10	64337		10/14/2014	PP# 21 RETIREME	PP# 21 RETIREMENT	ĺ	Admin	2,924.21
11	64337		10/14/2014	PP# 21 RETIREME	PP# 21 RETIREMENT			730.26
12	64337		10/14/2014	PP# 21 RETIREME	PP# 21 RETIREMENT			772.10
Invoice Amour	nt	: 8,605.06		Discount Amount	: 0.00	Check Amount	: 8,605.	06
Check Number	r :	33863	Check [Date : 10/15/20	014			
Vendor	:	1231 WALI	KER & DRISK	all				
10	64349		10/14/2014	6280	ATTORNEY FEES (BLACK DO)G)		1,223.75
10	64350		10/14/2014	6277	ATTORNEY FEES (WILLOW E	END)	Admin	2,082.50
10	64352		10/14/2014	6285	ATTORNEY FEES (PERSONN	EL M/	HOLING	175.00
10	64353		10/14/2014	6279	ATTORNEY FEES			3,657.19
Invoice Amour	nt	: 7,138.44		Discount Amount	: 0.00	Check Amount	: 7,138.	44
Check Number	•	33864	Check E		014			
Vendor		1055 WES	T 80 ELECTR	IC			PW	
11	64248		10/9/2014	21421	REPAIR PUMP		Poo	195.27
Invoice Amoun		: 195.27		Discount Amount	: 0.00	Check Amount	: 195.2	27
Check Number	•	33865	Check E		014			
Vendor		1058 XERC	X CORPORA	ATION			~	
	64296		10/9/2014	76225454	COPIER LEASE AND USAGE		FO Admin	129.78
10	64338		10/14/2014	75960617	COPIER LEASE AND USAGE		Adumin	328.08

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CITY OF HOLTVILLE Monthly Check Register

Date:

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			Invoice Number	Description	PO Number	Amoun
11	64338	10/14/2014	75960617	COPIER LEASE AND USAGE		78.08
12	64338	10/14/2014	75960617	COPIER LEASE AND USAGE		78.10
Invoice Amount : 614.04		_	Diagram A		Check Amount :	614.04
Check Numl	ber : 33866	Check D	Pate : 10/15/2	014		
Vendor	: 8318 ZEBF	RON CONTRA				
12	64317	10/10/2014	51728	REHAB MANHOLE 9TH STREE	T- 1 IN:	PW 1000 00
Invoice Amo	unt : 4,300.00		Discount Amount	: 0.00	Check Amount :	4,300.00 4,300.00
Total Numbe	er of Vendors	:		63		
Total Number	er of Checks Printed	•		63	•	0.00
Total Numbe	er of Voided Checks			0		
Largest Che		:	74,386.9	-		
	Checks Printed	:				
Total for Voi			165,587.5	· · ·		
	of Checks Printed	•	0.0			
TOL MINOUNE	or cuerys Lilling	:	165,587.5	51		

Summary

Fund	
10 GENERAL FUND	Amount
	102,584.69
11 WATER	33,295,69
12 SEWER	•
13 TRASH	13,839.75
	14,997.38
22 LOCAL TRANSPORTATION FUND - TDA	870.00



City of Holtville

MEETING DATE: APPROVED FOR AGENDA CITY MANAGER FINANCE MANAGER REPORT TO COUNCIL MATTORNEY

DATE ISSUED:

October 19, 2014

FROM:

Alex Silva, Fire Chief

SUBJECT:

Approve Resolution 14-37 Authorizing the Surplus and Donation of Two (2) 800 MHz Radios, two (2) 800 MHz batteries, and one (1) Radio Charger, to the Holtville School District to be used for

Emergencies.

ISSUE

Shall the City Council, Approve Resolution 14-37 Authorizing the Surplus and Donation of Two (2) 800 MHz Radios, two (2) 800 MHz batteries, and one (1) Radio Charger, to the Holtville School District to be used for Emergencies?

CITY MANAGER RECOMMENDATION

It is recommended that City Council Approve Resolution 14-37 Authorizing the Surplus and Donation of Two (2) 800 MHz Radios, two (2) 800 MHz batteries, and one (1) Radio Charger, to the Holtville School District to be used for Emergencies.

FISCAL IMPACT

No Fiscal Impact

DISCUSSION

The City currently has a surplus of radios in its inventory from the Holtville Police Department. City staff is currently putting together an inventory of equipment that will be considered surplus by Council in May. The 800 MHz radios are a valuable tool to use during an emergency for communication between the City and other agencies.

During a meeting with the Holtville School District, we discovered the need for two (2) 800 MHZ radios. Currently the High School, Middle School, Pine School, and Holtville Administration have radios. Both Finley School and Holtville School District Maintenance Department currently do not have access to an emergency radio. In the event of an emergency both Finley School and the Holtville School District Maintenance Department will be able to stay in contact with the other schools and emergency personnel. The additional radios will allow better communication from all areas of the School District.

The 800 MHz radios utilize a common channel (County Call) that when used, all personnel having an 800 MHz radio can communicate with them. It is vital for an effective, prompt, and efficient communication during an emergency event (earthquake, school lock down, etc) for the schools to communicate with emergency response teams.

All reprogramming and maintenance fees will be the responsibility of the Holtville School District.

CONCLUSION

Approving Resolution 14-37 authorizing the surplus and donation of the 800 MHz radios, batteries and charger to the Holtville School District will allow the school to quickly communicate with emergency services, expediting resources to the school to prevent further injuries and to promptly rectify the emergency situation. Therefore it is recommended that Council:

1) Declare surplus 800 MHz radios: serial number 721CDQ2998 TN08742 721CDQ3002 TN08746

Declare surplus two (2) 800 MHz radios batteries Declare surplus one (1) 800 MHz radio charger

2) Donate surplus radio to Holtville Unified School District to be used for the purpose of communication in emergency situations.

ALTERNATIVES

Do not accept Resolution 2014-37 declaring the equipment as surplus and do not authorize the donation of the equipment to the Holtville Unified School District. Direct staff to assist Holtville School District on how to obtain 800 MHz radio utilizing their current funds.

Respectfully submitted,

Alex Silva Fire Chief

RESOLUTION NO. 2014-37

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLTVILLE CALIFORNIA, DECLARING CERTAIN ITEMS AS SURPLUS PROPERTY AND DONATING THESE ITEMS TO THE HOLTVILLE UNIFIED SCHOOL DISTRICT

WHEREAS, Holtville Municipal Code Section 2.40.030 provides for the City Council to declare items surplus to the need of the City under certain qualifying conditions.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HOLTVILLE, CALIFORNIA, HEREBY DECLARES THE FOLLOWING PROPERTY AS SURPLUS TO THE NEEDS OF THE CITY AND AUTHORIZES THE DONATION OF THESE ITEMS TO THE HOLTVILLE UNIFIED SCHOOL DISTRICT:

Quantity Quantity	<u>Description</u>	<u>Condition</u>
2	800 MHz radios # 721CDQ2998 # 721CDQ3002	Good Good
2	800 MHz Radio Battery	Good
1	800 MHz Radio Charger	Good

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Holtville, California held on the 27th Day of October 2014.

	CITY OF HOLTVILLE
ATTEST: By	By
Denise Garcia, Interim City Clerk	
APPROVED AS TO FORM: By	
Steven Walker, City Attorney	
STATE OF CALIFORNIA) COUNTY OF IMPERIAL) ss CITY OF HOLTVILLE)	
I, Denise Garcia, Interim City Clerk of the City Resolution No. 14-37 was duly and regularly adopt Holtville, California, held on the 27th day of Octob	of Holtville, California, do hereby certify that the foregoing ted at a regular meeting of the City Council of the City of per 2014, by the following roll call vote:
AYES: NOES:	
ABSENT: ABSTAIN:	
	Ву
	Denise Garcia, Interim City Clerk



City of Holtville REPORT TO COUNCIL



DATE ISSUED:

October 27, 2014

FROM:

Nick Wells, City Manager

SUBJECT:

City Manager Update

INFORMATION ONLY - NO ACTION REQUIRED AT THIS TIME

<u>WATER ENTERPRISE</u>

Tank Rehab — It has been previously presented that some corrosion has developed inside the 2.4 million gallon tank that was completed in 2010. We have been in contact with Jack Powell of Utility Service Group regarding repairs and ongoing maintenance, as well as potential solutions to our ongoing TTHM issues. A meeting was held recently to gather more data on the issue and a proposal is forthcoming.

System Controls – The recent heavy rainstorms once again caused problems for the City's Water Plant controls, flooding vaults and knocking out various systems. Frank Cornejo has been working with TESCO to obtain an updated estimate on replacement of the aged system. A cost estimate was submitted by TESCO for about \$450k. Staff will be discussing funding alternatives in hopes that a reasonable plan can be submitted to the Council.

Floating Solar — Staff has been in discussions with *Infratech Industries* over several weeks regarding the potential placement of a floating solar array on the City Water Ponds for the purpose of producing power for the Water Treatment facility. *The City attorney has reviewed the proposed contract.*

Fourth Street Water Main Replacement — Staff has been working with the City Engineer to develop a scope of work and cost estimate to replace a portion of the Fourth Street Water Main between Fern Avenue and a point approximately 120' east of Walnut Avenue. This segment runs approximately 1,000 linear feet and is comprised of a 14" concrete lined steel pipe. Staff has concluded that this project must be included as part of the larger Fourth Street Improvement Project. The project team will meet later this month to finalize a recommendation to Council.

SEWER ENTERPRISE

Outfall Main Replacement – The construction of the new 3.2 mile Outfall Main replacement pipeline continues with about 85% of the pipeline laid. Work by the Van Dyke crew continued the past few weeks on Section 5 (Thiesen Road from SR115 to Melon Avenue) and they moved into Section 6 (the Melon/Thiesen Road intersection). All of the pipe was laid in that intersection and grading/paving has begun there. Last week work began on Section 7, which is the remainder of the Thiesen Road run. Van Dyke predicts that the piping of Section 7 will be done by the end of this week.

During construction, two substandard trunk lines have been discovered that have required additional design and will necessitate change orders to construction. A private line serving a number of homes on the northwest corner of Alamo Road and Melon, as well as a line serving the residences just north of Thiesen and Melon have been deemed inadequate and require replacement. It is assumed at this point that the "Contingency" budgeted into the project will be sufficient to cover the design and construction of both lines, however, construction of the northern line will be held until the end of the OFM Project in case other contingencies exhaust that line item elsewhere. Plans have been completed for the southern line and we await a cost estimate from Van Dyke to submit a change order for final approval from the lending agencies.

WWTP Project – The \$11.9 million Wastewater Treatment Plant rehabilitation project continues to advance toward the start of construction. Through conferences with the various parties involved, we are confident that bid documents for the Wastewater Treatment Plant upgrade project are nearly finalized, which should allow for advertising a Request for Proposals from contractors soon.

TRANSPORTATION PROJECTS

Ninth Street Canal Undergrounding - The current phase of Ninth Street improvements includes the undergrounding of the existing Pear Canal between Cedar & Palm Avenues. The project also includes half street improvements of pavement, curb, gutter, sidewalks and driveway entrances. Work by the IID, was finally completed last week. During construction, it was noted that an adjacent manhole was in bad shape and need of repair. As Pyramid was already onsite to do the street work, they were tasked with its replacement. That work has been completed, grading for the curb, gutter and sidewalk is in process and the concrete should be poured for that this week. Asphalt paving should happen next week to complete the project.

Fourth Street Improvement Project - The Fourth Street Improvement project (funded by Caltrans) includes utility relocation, street widening and the installation of a Class I bikeway, curbs, gutters and sidewalks between Cedar & Walnut Avenues. Contracts with the Holt Group for construction management services, Sierra Materials Testing for Independent Assurance Testing and Hazard Construction for construction services have been approved by the City Council. Construction was to begin in November, but is pending design and approval of the water line replacement project.

Fifth Street & Grape Avenue Pedestrian Roadway Improvement Project – After completing construction on the south side of Fifth Street, the City received word from ICTC that funding was/is available under CMAQ to complete the north half of the intersection as a separate project.

The Holt Group is working on the RFP for construction services and encroachment permit with Caltrans. It is anticipated that the City will release the RFP this month.

<u>ADMINISTRATION</u>

BUILDING PERMITS

The City has issued 54 building permits to date this year.

FINANCE

The Finance Department has been preparing quarterly reports for NADBank in relation to the Sewer projects funding and has been responding to information requests pursuant to the ROPS 14-15B submission. Preparations continue for the 2013-14 audit.

PUBLIC WORKS

PARKS

Tennis Courts –A request was made of the Council to convert those courts to basketball use. Chief Silva took it upon himself to inquire with HUSD about basketball rims that had been taken down a few years ago. They had been stored and may be available to the City if it was deemed appropriate by the Council to convert that space.

Alamo River Recreation Trail - The fourth phase of this project includes trail and bridge improvements between Fern Avenue and Earl Walker Park. A Notice to Procure was issued which allowed the contractor to purchase long lead items such as the bridges, without starting the clock on the construction period. Pyramid Construction has ordered the bridges. It is anticipated that preparatory construction activities will begin this month, with the two bridges set to be delivered in late November. Construction should be completed in late December or early January.

OTHER

Nuisance Abatement - With the cooperation of both Public Works and the Fire Department, the City has worked to abate several issues in the past few weeks. An unoccupied residence on the 800 block of Olive was cleared of debris and a lien will be placed on the property. A tree on the 800 block of Pine fell into the street during the last big storm, which was removed by the PW crew; resident will be billed. Trees were also trimmed on the 700 block of Holt and along the 9th Street canal undergrounding project due to encroachment on city streets.

Imperial Regional Detention Center – The Detention Facility has been up and running for the past few weeks, taking the first detainees on September 22, 2014. At present, they are housing 499 detainees and will continue receiving approximately 20 per day until they reach their capacity of approximately 780. A ribbon cutting ceremony will be held on October 30, 2014, and it is hoped that all members of the Council can attend.

Holtville Estates - The Holtville Estates continues to build the second phase of their 30-unit development. One home was sold and is now occupied, a second is currently in escrow. They hosted a Grand Opening for the model homes on Saturday, October 25, 2014.

MEETINGS & EVENTS RECENTLY ATTENDED:

- 10/14 Tour of the MTC Detention Facility East Port area
- 10/14 Holtville Chamber of Commerce Mixer Holtville Estates
- 10/17 & 24 Veteran's Day Parade Committee City Hall
- 10/21 Detention Facility Expansion Bonding Conference Call
- 10/22 "Complete Streets" Project Conference Call
- 10/23 Outfall Main Progress Meeting Van Dyke Trailer

UPCOMING EVENTS:

- 10/29 ASCE Awards Luncheon El Centro PAL
- 11/10 City Council
- 11/11 Veterans Day Parade (American Legion)
- 11/17 Planning Commission
- 11/20 ICTC Management Committee
- 11/24 City Council

- 11/27 Thanksgiving Day Turkey Trot 5K
- 11/28 Christmas Tree Lighting
- 12/8 City Council
- 12/10 ICTC Management Committee
- 12/15 Planning Commission
- 12/18 Christmas in the Park (tentative)
- 12/22- City Council

If you have any questions about any of the information presented, please feel free to contact me directly at

Respectfully submitted,

Nicholas D Wells (760) 356-4574



MEETING DATE:

CITY MANAGER

CITY ATTORNEY

FINANCE MANAGER

APPROVED FOR AGENDA

City of Holtville

REPORT TO COUNCIL

DATE ISSUED:

October 21, 2014

FROM:

Alex Silva, Fire Chief

SUBJECT:

Monthly Report for September 2014

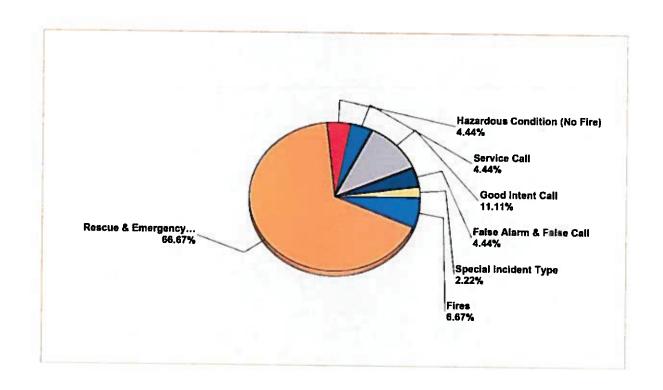
THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

During the month of September, 2014, we responded to 45 emergency calls. We had the great pleasure of participating on the 13th annual 9/11 ceremony conducted by the Holtville Finley Elementary students. On September 17, 2014 we forced abated a property on 870 Olive Avenue. With the assistance of Turning Point we clean the property within hours. Attached is the monthly report for the month of September 2014.

Emergency calls 45
Training hours 176
Residential inspections 17
Commercial inspections 6

Cordially submitted

Alex Silva Fire Chief



MAJOR INCIDENT TYPE # INCIDENTS % of T Fires Rescue & Emergency Medical Service Hazardous Condition (No Fire) Service Call Good Intent Call False Alarm & False Call Special Incident Type TOTAL	OTAL 3 30 2 2 5 2 1 45	6.67% 66.67% 4.44% 4.44% 11.11% 4.44% 2.22% 100.00%
ACTION TAKEN # INCIDENTS PERCENTAGE		
11 - Extinguishment by fire service personnel	1	0.001
12 - Salvage & overhaul	1	2.22%
30 - Emergency medical services, other	4	2.22% 8.89%
31 - Provide first aid & check for injuries	3	6.67%
32 - Provide basic life support (BLS)	8	17.78%
33 - Provide advanced life support (ALS)	16	35.56%
73 - Provide manpower	1	2.22%
75 - Provide equipment	1	2.22%
82 - Notify other agencies.	2	4.44%
86 - Investigate	4	8.89%
92 - Standby	4	8.89%
93 - Cancelled en route	5	11.11%
TOTAL:	50	

TOTAL:

Property loss for the month of September

Total incidents 1
Date 09/13/2014

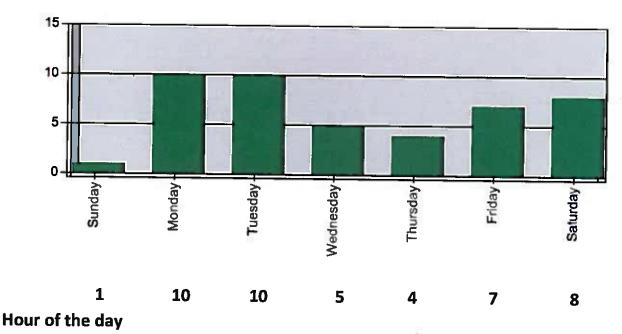
Fire in mobile home used as fixed residence

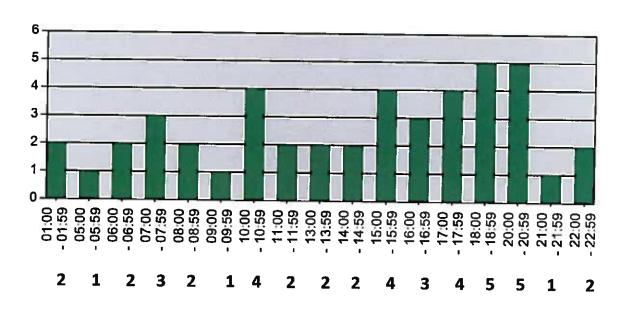
Property loss \$20,000.00

Content loss \$5,000.00

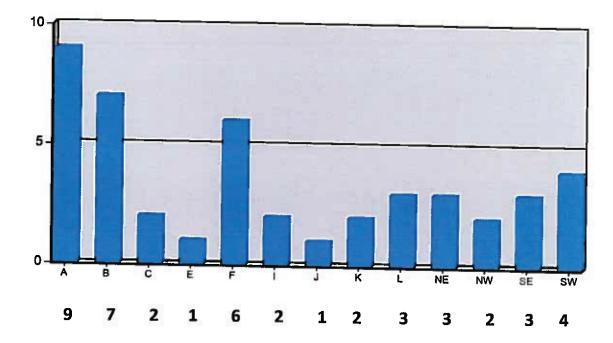
Total loss \$25,000.00

Day of the week





Zones





City of Holtville REPORT TO COUNCIL

DATE ISSUED: October 22, 2014

FROM: Public Works Supervisor

SUBJECT: Bi Monthly Report.

MEETING DATE: 10-27-14 APPROVED FOR AGENDA CITY MANAGER FINANCE MANAGER CITY ATTORNEY

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform Council of Public Works activities since the last council meeting. Public Works has been actively working on or completed the following:

- Cleared sewer plugs at different locations in town.
- Repaired water service line leaks.
- Worked with the Sheriff's Department to clean up graffiti at park and around town.
- Patch potholes in different locations in town.
- Ran main sewer lines in different locations in town.
- Installed the final sewer lateral and water service for the 9th St. project.
- Repair tennis court fence at Samaha Park.
- Installed a new 8 inch valve on 9th St. and Cedar Ave.
- Installed 8 water meters.
- Assisted Pyramid Construction with the installation of a manhole on the 9th St. project.
- Caught 2 dogs and 1 cat.

Respectfully Submitted,

Alejandro Chavez
Public Works Foreman
City of Holtville



REPORT TO CITY COUNCIL

MEETING DATE:

CITY MANAGER

APPROVED FOR AGENDA

MANCE MANAGER

TY ATTORNEY

DATE ISSUED:

October 22nd, 2014

FROM:

Frank Cornejo

Water/Wastewater Operations Supervisor

SUBJECT:

Water / Wastewater Plant Operations & Maintenance Summary

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform the Council of the operations and maintenance activities completed at the City's water-wastewater treatment facilities during the period between 10/09/14 to 10/22/14.

Also attached to this report is an updated spreadsheet detailing <u>year-to-date violations</u> related to NPDES Permit (ammonia) violations for our wastewater plant.

Water Treatment Plant:

- Operations staff replaced faulty UV transmittance clearwell submersible supply pump.
- Operations staff reconfigured submersible pump piping and installed isolation valves.
- Staff took regular samples, maintained operational records, and performed all other routine maintenance as required.

Waste Water Treatment Plant:

- Operations staff excavated trench for floodlight electrical service conduit at plant headworks.
- Wastewater plant staff took regular samples, maintained operational records, and performed all other routine maintenance as required.

Respectfully Submitted,

Frank Cornejo.

Water/Wastewater Operations Supervisor

City of Holtville



CALIFORNIA ENVIRONMENTAL PROTECTION AGENCY STATE WATER RESOURCES CONTROL BOARD

California Integrated Water Quality System Project (CIWQS)

Mandatory Minimum Penalty Report

This MMP Report shows only mandatory minimum penalty violations associated with Water Code sections 13385(h) and (i) and 13385.1(a). [VIEW PRINTER FRIENDLY VERSION] [EXPORT THIS REPORT TO EXCEL]

SEARCH CRITERIA:

[REFINE SEARCH] [NEW SEARCH] [GLOSSARY]

Region (7), County (Imperial) Occurred between 1/1/2014 and 12/31/2014

	Agency	Facility	<u>WDID</u>	MMP Exempt Violations	Serious Reporting Violations	Serious Effluent Violations	Chronic Violations	Vio w/ MMP Enf	Vio Fully Resolved (Paid and Historical)	Vio w/o MMP Enf	Total MMP Vios
7	Brawley City	Brawley City WWTP	7A130100011	0	0	0	1	0	0	1	4
7	CALIPATRIA CITY	CALIPATRIA CITY WWTP	7A130102041	0	0	0	1	0	0	1	1
7	Holtville City	Holtville City WWTP	7A130105011	13	0	0	9	0	0	9	9
7	Imperial Imgation District	IMPERIAL ID GRASS CARP HATCHERY	7A130128015	0	0	0	9	0	0	9	9
	Imperial Irrigation District	Imperial ID EI Centro GS	7A130128003	0	0	0	21	0	0	21	21
7	Niland SD	Niland SD WWTP	7A130109011	0	0	3	0	0	0	_	
	Ormand, Peter M	Peter M Ormand Date Gardens MHP	7A131057011	0	0	0	2	0	0	2	2
	TOTAL (PAGE)	William I		13	0	3	43	0	0	46	46
	TOTAL (REPORT)			13	0	3	43	0	0	46	46
Page 1 o	f 1		Go To Pag	e;				A A	25 ▼		3

☐ Records/Page

Violation: An instance of non-compliance

Serious Reporting Violation: Defined by California Water Code section 13385.1 as a failure to file a discharge monitoring report pursuant to Section 13383 for each period of 30 days following the deadline for submitting the report, if the report is designed to ensure compliance with limitations contained in waste discharge requirements that contain effluent limitations.

Serious Effluent Violation: Serious violation as defined by California Water Code section 13385(h). Waste discharge exceeds the effluent limitation for a Group I pollutant by 40% or more (CAT1), or a Group II pollutant by 20% or more (CATs).

Chronic Violation: Chronic violation as defined by California Water Code section 13385(i). To be counted as a chronic violation, there must be 3 prededing violations within a 180 day period. The fourth non-serious violation that occurs within the 180 day period is an MMP violation.